



# POLK COUNTY COMMISSIONERS COURT

April 9, 2024  
10:00 A.M.

Polk County Regional Health Building, Suite A  
Livingston, Texas

## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

### Agenda Topics

**(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).**

**\*\*Please turn off (or mute) all cell phones and devices\*\***

1. **CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE**

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

- A. PROCLAMATION FOR ELLIS JAMES "WILLIE" WILLIAMSON 101<sup>ST</sup> BIRTHDAY.
- B. PROCLAMATION DECLARING APRIL AS SEXUAL ASSAULT AWARENESS MONTH.
- C. PROCLAMATION DECLARING APRIL AS CHILD ABUSE PREVENTION MONTH.
- D. PROCLAMATION DECLARING APRIL 14 – APRIL 20, 2024, AS PUBLIC SAFETY TELECOMMUNICATIONS WEEK IN POLK COUNTY.
- E. PROCLAMATION DECLARING APRIL 21 – APRIL 27, 2024, AS CRIME VICTIMS' RIGHTS WEEK IN POLK COUNTY.
- F. RECEIVE 2023 ANNUAL REPORT FROM THE PINEY WOOD LAKES TEXAS CHAPTER MASTER NATURALISTS FOR THE GAZEBO NATURE PRESERVE AT LAKE LIVINGSTON DAM.

### **NEW BUSINESS**

4. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

- A. APPROVE MINUTES OF PREVIOUS MEETING: March 26, 2024 (Regular Session).
- B. APPROVE SCHEDULES OF BILLS.
- C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
- D. APPROVE TO FILE CLAIM WITH STATE COMPTROLLER, PURSUANT TO GOV'T CODE, SEC. 61.0015(B), FOR REIMBURSEMENT OF A PORTION OF THE JUROR FEES PAID BY POLK COUNTY DURING THE PERIOD OF JANUARY 1 THROUGH MARCH 31, 2024.
- E. APPROVE COUNTY CONSTITUTIONAL COURT CONFIDENTIALITY POLICY AND AGREEMENT.

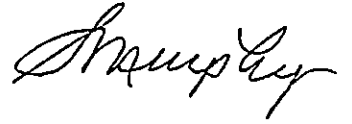
- F. APPROVE SHERIFF'S OFFICE REQUEST TO PURCHASE PHYSICAL FITNESS EQUIPMENT.
  - G. APPROVE LEASE AGREEMENTS WITH TEXAS DOCUMENT SOLUTIONS FOR ADDITION AND REPLACEMENT OF PRINTER/COPIER MACHINES.
  - H. APPROVE AMENDMENT TO LEXIS NEXIS AGREEMENT FOR THE DISTRICT ATTORNEY'S OFFICE, EXTENDING THE AGREEMENT TO APRIL 30, 2025.
  - I. APPROVE USE OF \$3,639 FROM INFORMATION TECHNOLOGY CAPITAL OUTLAY REPAIR/REPLACE IT EQUIPMENT (BUDGETED FUNDS) FOR THE REPLACEMENT OF WIRELESS ACCESS POINTS THROUGHOUT COUNTY BUILDINGS.
  - J. APPROVE PAYMENT TO SAM HOUSTON ELECTRIC COOPERATIVE (SHECO) IN THE AMOUNT OF \$35,566.80 FOR POWER TO THE INTEROPERABLE COMMUNICATIONS TOWER IN PRECINCT 3, TO BE FUNDED BY THE AMERICAN RESCUE PLAN ACT ("ARPA").
5. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
    - A. PERSONNEL MANAGEMENT SYSTEM UPDATE TO ADD DEPUTY INVESTIGATOR AND INTERN POSITIONS FOR THE DISTRICT ATTORNEY'S OFFICE.
    - B. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
    - C. CONSIDER REQUEST AND ANY/ALL NECESSARY ACTION TO PAY OUT EQUIVALENT COMP AND FLSA COMP HOURS EARNED BY JAIL AND TELECOMMUNICATIONS STAFF AS OF MARCH 24, 2024, AS REQUESTED BY SHERIFF LYONS, UTILIZING AVAILABLE FUNDS FROM THE SHERIFF AND JAIL SALARY LINE ITEMS.
  6. **CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
    - A. FY2024 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.
  7. **CONSIDER APPROVAL OF OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES, AS FOLLOWS:**
    - (PCT. 2) ALLEN WOODS, LOT 25 CAUSE #T12-004
    - (PCT. 3) TRACT 2, E. CLEMENTS SURVEY, ABST 1097, CAUSE #T22-0080
  8. **RECEIVE AND TAKE ANY NECESSARY ACTION REGARDING FY2025 BUDGET ADOPTED BY THE POLK CENTRAL APPRAISAL DISTRICT ON MARCH 28, 2024.**
  9. **RECEIVE AND CANVASS MARCH 5, 2024 DEMOCRATIC AND REPUBLICAN PARTIES PRIMARY ELECTIONS.**
  10. **CONSIDER APPOINTMENT OF TATUM WHITE TO FILL THE UNEXPIRED TERM FOR POLK COUNTY TAX ASSESSOR-COLLECTOR, EFFECTIVE MAY 1, 2024.**
  11. **DISCUSS AND CONSIDER UPDATED AGREEMENT WITH MICHAEL D. MATTHEWS II, ATTORNEY AT LAW, FOR LEGAL ADVICE AND REPRESENTATION.**
  12. **DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION RELATING TO EMERGENCY MANAGEMENT REQUEST FOR PROPOSALS (RFP) 2024.16, TO PROCURE A CONTRACTOR TO UPDATE THE POLK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN.**
  13. **CONSIDER APPROVAL OF AGREEMENT WITH GOODWIN, LASITER & STRONG TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE FEMA HAZARD MITIGATION DR-4485 GRANT PROGRAM ADMINISTERED BY TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT (TDEM).**
  14. **DISCUSS AND CONSIDER APPROVAL TO AMEND AGREEMENT WITH KOMATSU FOR COURTHOUSE ARCHITECTURE SERVICES TO INCLUDE SITE UTILITY RELOCATION AND BUILDING INTERIOR ELECTRICAL / FIRE PROTECTION / PLUMBING REWORK.**
  15. **CONSIDER ANY/ALL NECESSARY ACTION TO APPROVE ROAD & BRIDGE PRECINCT 2 PURCHASE OF 2023 FREIGHTLINER WITH OIL DISTRIBUTOR FROM HOUSTON FREIGHTLINER WITH A FIVE-YEAR TERM AND NET CAPITALIZED COST OF \$268,916.**

16. CONSIDER APPROVAL, APPROVAL UPON CONDITIONS MET, OR REJECTION OF GREEN PINES SUBDIVISION APPLICATION, LOCATED IN PRECINCT 4.

ADJOURN


By: Sydney Murphy, County Judge

Posted: Thursday – April 4, 2024



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday- April 4, 2024 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY:  (Deputy)